2010

Missouri University of Science and Technology
Police Department

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Campus Crime
&
Fire Safety Report

Missouri University of Science and Technology
Police Department
1201 North State
G-10 Campus Support
Rolla, MO 65409-0470
(573) 341-4300
Dear Reader,

The Missouri University of Science and Technology is committed to providing the members of the campus community and visitors with the safest and most secure environment possible; however, even the most extensive initiatives cannot succeed without the awareness and cooperation of the community members who work, study and live on campus.


The Clery Act requires higher education institutions to give timely warnings of crimes that represent a threat to the safety of students or employees, and to make public their campus security policies. It also requires that crime data is collected, reported and disseminated to the campus community and are also submitted to the Department of Education. The act is intended to provide students and their families, as higher education consumers, with accurate, complete and timely information about safety on campus so that they can make informed decisions.

In compliance with this act, the Missouri University of Science and Technology Police Department has produced this report, "Campus Crime and Fire Safety Report", which contains the aforementioned information. In addition to campus crime statistics, this report also is a resource guide for campus safety services, crime prevention strategies, as well as fire safety information and fires reported for on campus residence halls.

To learn more about Jeanne Clery, please visit:  
http://www.securityoncampus.org/

We hope this publication proves helpful, informative, and provides an opportunity for communication between the Missouri University of Science and Technology Police Department and the community which it serves.

Sincerely,
Christine Laughlin

Chief Christine Laughlin
Email: laughlinc@mst.edu
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MISSION STATEMENT
of the
Missouri University of Science and Technology
Police Department

The mission of the Missouri University of Science and Technology Police Department is to support the campus community in fulfilling its commitment to teaching, research, and service by providing a safe and secure environment for students, faculty, staff, and visitors in partnership with all members of the campus community.

VALUES
of the
Missouri University of Science and Technology
Police Department

The members of the Missouri University of Science and Technology Police Department adhere to the following values.

M. I. N. E. R.

Making a difference: We are proud of our profession and committed to making a difference.

Integrity: We will hold ourselves to the highest legal, moral and ethical standards.

Neighborhood: We will partner with the university neighborhood in order to jointly resolve concerns.

Excellence: We will strive for personal and professional excellence.

Respect: We will ensure that all persons are treated with equality, courtesy, and compassion.
The Missouri University of Science and Technology Police Department is a fully commissioned police department that works very closely with Federal, State, and Local Law Enforcement agencies to provide proactive law enforcement services to the Missouri S&T campus. Commissioned police force means that the officers at Missouri S&T PD have the same arrest powers as the City of Rolla Police Department.

**Annual Campus Security Report**

The Missouri University of Science and Technology Police Department has the role of gathering information for, preparation of, and submission of the institution's Annual Campus Security Report. The annual campus security report is reviewed and updated annually as one cohesive document per the requirements of federal law. It shall be the duty of the Missouri University of Science and Technology Police Departments Chief, or their designee, to gather the required information for and submit the institution’s Annual Campus Security Report prior to set deadlines.

**Daily Crime Log**

The Missouri University of Science and Technology Police Department maintains a written, easily understood Daily Crime Log that records, by the date the crime was reported, any crime that occurred on campus, on a non-campus building or property, on public property, or within the established jurisdiction of the campus and was reported to the department where an official police report was taken. This log includes: the nature, date, time, and general location of each crime, and the disposition of the complaint, if known. This log will not include reports made to other agencies. It shall be the duty of Missouri University of Science and Technology Police Department to prepare this report in a timely manner so the community and media have access to the information.

**Timely Warnings**

The Missouri University of Science and Technology Police Department shall provide timely warnings about reported crimes to the campus community, in a manner that will aid in the prevention of similar crimes if it is determined that a threat exists. Departmental supervisors shall review all reports taken by the department in a timely manner to determine any offenses that are subject to disclosure in the Annual Campus Security Report and represent a threat to faculty, staff, and students of the campus community. If it is determined that there is a threat, the supervisor, or their designee shall notify the public information officer, or their designee who will send out a media release, mass e-mail, and/or do a web posting of the incident to help prevent similar crimes from happening.
Mass Notification

Upon occurrence of an emergency, the Communications and Warning Coordinator will provide immediate notice to appropriate segments of the campus community upon confirmation of a significant emergency, unless such notice would compromise efforts to contain the emergency. The Missouri S&T Chief of Police is designated as one of the Communications and Warning Coordinators in the event of an emergency. This person is responsible for disseminating emergency information to the campus community. Notifications may occur through use of the University’s mass notification service, through the local media, or through other communication channels as appropriate for the emergency. The University’s mass notification service allows for notification through multiple means, including home phone, work phone, cell phone, two email addresses, text messaging, numeric pager, and alphanumeric pager.

Mass Notification Annual Test

As part of Missouri S&T’s ongoing emergency preparedness program, Missouri S&T conducted a test of the Missouri S&T Alert Emergency Notification System in September 2009. The test focused on the text messaging and e-mail capabilities of the system. Only those members of the campus community who have provided a text messaging number received a text message during the test. However, all faculty, staff, and students did receive an e-mail from the system. More information about the Missouri S&T Alert Emergency Notification System, as well as registration instructions, can be found at https://alert.umsystem.edu/index.php?CCheck=1.

Crime Reporting

The Missouri University of Science and Technology Police Department is the primary agency for reporting and investigating all crimes that occur on university property. Any instances of criminal or suspicious acts and emergencies occurring on the campus, including residence halls, should be reported to the Missouri University of Science and Technology Police Department (Missouri S&T PD) regardless of how seemingly insignificant the crime.

Missouri S&T PD can be contacted by telephone, emergency phones, in person, by e-mail, and via the World Wide Web. The non-emergency phone numbers is (573) 341-4300, and if it is an emergency simply dial 911. If dialing 911, the initial call will go to the City of Rolla Communications to determine if medical assistance is needed. Rolla Communications has direct dispatching access to medical and fire personnel. This speeds up the process of dispatching an ambulance. If the 911 call is police related, the call will be dispatched immediately to a Missouri S&T PD Officer via radio. Emergency phones are located across campus. If you see a Missouri S&T PD officer in a vehicle or on foot, get their attention and they will assist you.

Officers will respond as quickly as possible to any request for assistance, whether it is an emergency or not. Response time is based on current activity load and the urgency of the call. Crimes in progress, traffic accidents and medical emergencies have a higher
priority than other types of calls. A police officer will meet with you to gather information and prepare an official report.

In all instances of criminal activity, the Missouri S&T Police Department works to determine the exact nature and perpetrator(s) of the crime for the purposes of developing a viable case to be forwarded to the City of Rolla Prosecutor’s Office or the Phelps County Prosecutor’s Office for prosecution. In some cases offense reports will also be forwarded to the Department of Student Affairs for adjudication through the campus disciplinary process. Statistics for cases forwarded to Student Affairs that are offenses pursuant to The Clery Act will appear in this report.

Missouri S&T PD maintains a close working relationship with local, state and federal law enforcement agencies to include the Rolla Police Department, Phelps County Sheriff’s Department, Missouri State Highway Patrol, and the Federal Bureau of Investigation.

Every month Missouri S&T PD reports its Uniform Crime Report to the Missouri State Highway Patrol for inclusion of crime statistics that is published by the Federal Bureau of Investigation.

**Voluntary Confidential Reporting System**

The University does not have a voluntary confidential reporting system for annual crime statistics. There are some very good reasons, in addition to prosecuting criminal activity, to promptly report crime.

- **Timely notification** about certain types of crime may affect the safety of others. These crimes include murder, rape, sexual assault, burglary, robbery, motor vehicle theft and arson.
- When you make your report, you assist Missouri S&T PD in maintaining accurate records of the incidence of crime on campus. This information helps to keep the campus safe by providing the most accurate information on criminal activity to members of the campus community.

**Reporting Procedures**

*"Is This an Emergency?"*

When you call the police to report a crime, the dispatcher will ask you the question above. For your safety, be prepared to answer all the questions the dispatcher asks you, and be specific. Don’t downplay the importance of your call. Here are points to immediately consider when reporting a crime:

- Is anyone’s life or safety threatened?
- Does anyone need medical assistance or an ambulance?
- Is the suspect(s) still there? (If so, make sure the dispatcher knows this.)
- Does the suspect(s) have a weapon?
Crimes in progress, or those involving life-threatening circumstances, receive the highest priority response. If the crime is still in progress, do what you can to ensure your own safety first. If you are outside your home, get to a public area - an open store, a restaurant or other public area. If at home, residence hall, or apartment, go to a safe area of the house, or go outside.

**Information Police Will Want to Know When You Call**

**Where:**
- Where are you now?
- Where did the crime happen?
- If the suspect(s) are gone, where did they go? In what direction?
- Did they use a car or some other transportation? Did you get the license number?

**What:**
- What exactly happened or is happening? Describe the situation in complete detail. (e.g., "Someone has just broken my window and is inside my apartment")
- What are the suspect(s) physical characteristics? (sex, height, weight, hair color, race. etc.)
- What was the suspect wearing? (distinctive colors or clothing)

**When:**
- When did the crime happen? Is it still in progress? (This is very important, as it may determine the level of response.)

**Who:**
- Who are you? What phone number are you calling from?

Don’t hang up the phone until the dispatcher tells you to do so. You may be put on hold while the dispatcher contacts emergency responders.

**Rape and Sexual Assault Procedures**

The Missouri University of Science and Technology Police Department has a policy and procedure in place for handling rape and sexual assaults:

If you are a victim of a sexual assault you should do the following immediately after the assault:

1. Call the Missouri S&T Police Department (573) 341-4300, or 911. If the sexual assault occurred off campus, the victim may still call Missouri S&T PD. If the victim chooses, Missouri S&T PD will notify the appropriate agency to handle the report.

2. Seek medical attention in an emergency room or other medical provider that performs legal rape exams.
   - Phelps County Regional Medical Center, (573) 458-8899
   - Student Health Services, (573) 341-4284

3. Seek support and assistance:
If you choose to call the University Police as one of your options, and if you choose to file a report of the incident, the following information will be discussed with you.

A. Remember that YOU are a victim. You have nothing to feel guilty or ashamed about.
B. A police officer will contact you at the scene of the attack, the hospital, or another location.
C. To preserve evidence, you should not bathe or change clothes or do any cleaning up in any manner prior to receiving medical assistance.
D. You are the person in control when you contact the police department and you decide how you want the incident handled.
   • You may press charges against the suspect.
   • You may ask that University disciplinary action be initiated against the suspect.
   • You may ask the police to contact the suspect about the incident, and still choose not to have the suspect arrested.
   • You may tell the police not to contact the suspect about the incident, and still choose not to have the suspect arrested.

It is not required that you press charges against the suspect, but the police hope that you will proceed with prosecution. Then, your assailant may be arrested for what they have done to you. However, IT IS YOUR CHOICE.

You may also choose to proceed through Community Standards and Student Conduct in addition to, or in lieu of, pressing criminal charges against the suspect. The Community Standards and Student Conduct office provides that in cases of alleged sexual assault:

A. The accused is subject to University sanctions which may include probation, suspension from the University for a specified time, or permanent expulsion from the University.

B. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding.

C. The accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding which alleges a sexual assault.

Missouri S&T can enforce sanctions for rape and other sex offenses to include from the minimum of disciplinary probation to the maximum of expulsion.
Requests for assistance in changing your academic or living situation may be directed to the Vice Chancellor for Student Affairs.

**Rape Awareness**

To obtain a copy of the Guidelines for the Campus Sex Crimes Prevention Act Amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act go to the following web site:  
http://www.ojp.usdoj.gov/BJA/what/02ajwactcontents.html

**Information on Registered Sex Offenders in Missouri**

You may receive a copy of the registered sex offenders list for Missouri from the Missouri State Highway Patrol at:  
http://www.mshp.dps.mo.gov/MSHPWeb/PatrolDivisions/CRID/SOR/SORPage.html

**Missouri S&T Alcohol Policy**

The use or possession of alcoholic beverages is prohibited on all University property, except in the Chancellor's residence. The sale, use, or possession of alcohol may be allowed in certain instances, but only by appropriate University approval and any use is subject to all legal requirements.

It is the responsibility of each recognized student organization to see that those in attendance at their social functions and meetings conduct themselves in accordance with Missouri S&T regulations, local ordinances, state and federal laws, and the organization's national affiliation regulations. Each recognized student organization shall be held responsible, as an organization, for any violation of Missouri S&T regulations, local ordinances, state and federal laws, and the organization's national affiliation regulations committed on any premises under its control.

The Missouri University of Science and Technology observes and supports all applicable state and federal laws and local ordinances regulating the sale and possession of alcoholic beverages. For more information on the Missouri S&T Alcohol Policy check it out online:  

**Missouri S&T Drug Policy**

Missouri S&T regulations prohibit the manufacture, use, possession, sale or distribution of alcoholic beverages or any controlled substance without the proper prescription or required license or as expressly permitted by law or University regulations, including operating a vehicle on University property, or on streets or roadways adjacent to and abutting a campus, under the influence of alcohol or a controlled substance as prohibited by law of the State of Missouri. For more information on the Missouri S&T Drug Policy check it out online:
The Missouri S&T Student Wellness Office also provides the following Alcohol and Drug Abuse Prevention Programs:

**PEERS**
Joe's P.E.E.R.S is a student group that promotes healthy behaviors through awareness campaigns, skill-building programs, and distribution of wellness and health info. The group works closely with the Student Wellness Office to provide health promotion for campus. Joe's P.E.E.R.S. members are trained in leadership, communication, programming, and presentation skills, as well as specific wellness topic areas.

**STUDENT HEALTH 101**
Student Health 101 is a monthly electronic newsletter (August - May) that covers health and wellness issues that YOU, as a student need to know (i.e. staying healthy on campus, adjusting to life away from home, mental health, alcohol and drugs, sexual responsibility, and more).

**MOST MINERS**
Most Miners is an on-going health awareness campaign that is conducted by the Student Wellness Office to inform the campus community that Missouri S&T students make healthy, responsible choices. The campaign is designed to correct misperceptions about Missouri S&T students by providing accurate information about them in the form of messages that are taken from annual student health behavior surveys. This strategy is referred to as social norms clarification.

Further information regarding these programs can be found at the Missouri S&T Wellness Resource Center web site: [http://studentwellness.mst.edu/](http://studentwellness.mst.edu/)

**Crime Prevention**

The Missouri University of Science and Technology has a crime prevention officer that provides educational programming and other crime prevention functions to the university community.

The crime prevention officer is to educate the members of the University community about safety. Knowing how to protect yourself and being aware of your environment are the best ways to prevent from becoming a victim. Missouri S&T PD offers several programs centered on preventing crimes. All programs are free to anyone affiliated with the University and include:

Rape Awareness, Education and Prevention  
R.A.D. (Rape Aggression Defense)*  
Robbery Prevention  
Personal Safety  
Alcohol Awareness  
Drug Awareness
Operation ID

*for women only

Programs are presented on a requested basis. To register for a program or to schedule one for your area, please contact the Missouri University of Science and Technology Police Department at (573) 341-4300. You can get a detailed explanation of each program on our web site at http://police.mst.edu/Services.html.

Your Role

A high percentage of campus crimes are incidents of opportunity. Often students contribute to situational crimes by needlessly placing themselves or their property at risk. Crime will occur wherever there is opportunity, but prevention efforts can be effective in reducing these opportunities. You play an essential role in crime prevention efforts. Be cautious, careful, and alert to your own safety; protect your possessions and University property.

A secure environment is made possible through community involvement in crime prevention. The purpose of community crime prevention is simple: to help you recognize your own vulnerability to crime, and reduce your risk through preventive action and cooperation with the police.

Theft is the most common crime on the Rolla campus. Most thefts occur during the daylight hours, and thieves enter the structure without forced entry. In your residence, living group or office, exchange information about your schedule and watch your neighbors’ rooms and work areas.

Non-residential Buildings

Most non-residential campus buildings and facilities are accessible to members of the campus community and guests and visitors during normal hours of business, Monday - Friday, and for limited designated hours on Saturday and Sundays. Access times will vary depending upon the nature of the building and activity. Except for those students, faculty and staff with keys or appropriately authorized access cards, access is generally restricted to University-affiliated personnel during recognized holidays.

It is the policy of the Missouri University of Science and Technology that after normal working hours, all buildings should be locked to maintain security of the buildings and their contents. Faculty, students and staff members may be issued keys to University buildings upon recommendation of the department chairman or administrative head, in accordance with established procedures. Keys are issued for entry to University buildings for conducting University business only.

Residence Halls
All University residence halls have a 24-hour security program which includes locking the exterior doors at midnight. Residents can protect themselves and their property by responsible decisions. Unescorted persons should not be given access to residence hall after hours; residents can access their own halls after hours by using their student key. Doors should not be propped open at any time. The names and telephone numbers and locations of on-call student staff are posted in the residence halls; each resident should locate this information in advance of an emergency. Keeping every room door locked at all times will deter crime, as almost every theft in a residence hall is a result of an unsecured room or unattended belongings. Every security measure taken by the residence hall staff depends on the responsible actions of each resident for its effectiveness.

Other tips for your security include:

- Ask strangers to wait in common areas while their friends are summoned.
- Lock your room door and windows when you leave, even if only for a minute, and take your keys with you.
- Keep small valuable items out of sight, in a closed drawer, or another safe place.
- Politely offer assistance to persons in your building or residence you do not recognize. If they have legitimate business, they will appreciate your help. If they do not, ask them to leave.
- Keep your room locked when you are out during move-in. Do not leave your car unlocked when loading or unloading.
- Do not leave coats, books, or other valuable items in common areas. Keep them in your room.
- If you hear or see something suspicious, call the police immediately. Dial 911 for an emergency, or 341-4300 if it is a non-emergency.

**Maintenance and Security of Campus Facilities**

Landscaping and outdoor lighting on campus are frequently surveyed and modified for pedestrian safety and security. Campus grounds personnel trim shrubs from sidewalks, walkways, and building entrances to enhance lighting and visibility. Campus walkways are inspected regularly to ensure adequate lighting and replacement of burned-out lights. Many campus emergency telephones follow major walkways. Maps showing walkways and emergency telephones are available at Missouri S&T PD.

Security Officers employed by the Police Department lock exterior doors on campus buildings each evening. These security officers also report door and security hardware operating deficiencies.

**HOMELAND SECURITY & TERRORISM**

This page was designed to provide terrorism awareness information to our service area and gather information on potential threats. The Missouri S&T Police Department works with numerous law enforcement agencies to combat terrorism and related crimes in our service area. To aid our department and the
community combat terrorism it is essential that the community reports suspicious activity that may be related to terrorism. If you have seen a person or incident that you consider suspicious or related to terrorist type activity, please report it to the Missouri University of Science and Technology Police Department at (573) 341-4300. Immediate or emergency information can be relayed by calling 911.

- Information on this topic and emergency situations facing the campus can be obtained by going to:
  - Emergency Operation Plan
  - Emergency Action Plan

**The following information is offered in an attempt to prevent identity theft and/or offer assistance to victims of identity theft:**

**Prevention Information:**

Guard Your Numbers - Do not give out Social Security Numbers, credit card numbers, and bank account numbers over the phone unless you initiate the call and know the person or organization on the other end. Never give this information to a stranger, even one claiming to be from your bank. Do not write your personal identification numbers (PIN) down; memorize them. Refrain from printing your social security number or credit card numbers on your checks.

Report It Immediately – If you suspect you are the victim of identity theft call the police department to report it. Also call banks to report lost or stolen checks and ATM cards, call credit card companies to notify them of stolen cards or potential fraud.

Checks - Do not leave new check orders in your mailbox for extended periods of time, and verify new deliveries are complete to assure that none have been stolen. Store checks in a safe place: all cancelled or new checks should be stored in a safe place.

Secure Important Documents - Do not carry your social security card, passport, or birth certificate with you. Keep them in a secure area, such as a fire safe box or safe deposit box.

Banks and Credit Card Companies - Do not give account information anyone calling to 'verify a statement' or 'award a prize'. Banks and Credit Card Companies have your account information and do not need to ask you for it. Beware of fraudulent web sites and e-mails requesting personal information.

Guard Your Information - ATM personal identification numbers (PIN) and receipts are access tools for thieves. Do not write your PIN down. Keep it protected.

Mail Solicitations - Do not just throw pre-approved credit offers away. Shred them to prevent thieves from using them to assume your identify. Shred any other financial information before disposing.

Mailbox Protection - Do not leave your mail in the mailbox for pickup. Drop it in a secure, official drop box of the U.S. Postal Service. Thieves can use your mail to steal your identity.
Bills in the Mail - Be sure your bills are arriving on time. If not, contact the company to find out why the bill is delayed. Someone may have put a false change-of-address notice on you to divert your personal information to another address for his or her access.

Review Bills Carefully - If bills or statements include suspicious items, investigate them immediately to head off any possible fraud before it occurs.

Review Credit Reports - Periodically contact one of the major credit reporting companies to review your file and verify the information is correct. As part of the federal Fair Credit Reporting Act, you are entitled to an annual free credit report from each of the three nationwide consumer reporting agencies through www.annualcreditreport.com or by calling 1-877-322-8228. You can obtain a copy of your credit report at any time for a small fee through the three major credit bureaus:

1. Equifax® - PO Box 740250, Atlanta, GA 30374-0250, 1-800-685-1111, www.equifax.com
2. Experian® - PO Box 1017, Allen, TX 75013, 1-888-EXPERIAN (888-397-3742), www.experian.com
3. TransUnion - PO Box 6790, Fullerton, CA 92634, 1-800-916-8800, www.transunion.com

Reduce Direct Marketing From Other Companies:

1. Pre-screened Credit Offers - call 1-888-567-8688 or write the credit reporting bureaus:
3. Advertising Received Via Direct Mail - Mail Preference Service, Attn: Dept 8971293 Direct Marketing Association, P.O. Box 282, Carmel NY 10512
4. Advertising Received via Telephone - Telephone Preference Service, Attn: Dept 8971392. Direct Marketing Association, P.O. Box 282, Carmel NY 10512
5. Advertising Received via E-mail (by Direct Marketing Association) - http://www.dmaconsumers.org/emps.html

Visit www.fdic.gov/consumers/consumer/guard/index.html to learn other ways to guard against Internet thieves and electronic scams. This multimedia presentation, produced by the Federal Deposit Insurance Corporation (FDIC), provides information on steps to take to secure your computer and protect yourself from identity theft, as well as actions to take if you become a victim of identity theft.
Victims of Identity Crime:

1. Immediately contact the police, your bank, and credit card providers by calling the phone number listed on your statements.

2. Contact the Federal Trade Commission (FTC) by one of the following methods:


4. By Phone: Toll-free 1-877-ID-THEFT (438-4338); TDD: 202-326-2502


6. Contact the three major credit reporting agencies to put yourself on 'Fraud Alert' and request a copy of your credit report:

7. Equifax® - PO Box 740241, Atlanta, GA 30374-0241, 1-800-525-6285, www.equifax.com

8. Experian® - PO Box 9532, Allen, TX 75013, 1-888-EXPERIAN (888-397-3742), www.experian.com

9. TransUnion - PO Box 6790, Fullerton, CA 92634, 1-800-680-7289, www.transunion.com

10. Cancel all accounts that have fraudulent activity or are at risk

11. If your mail has been stolen, contact the U.S. Postal Service

12. Keep detailed records of your efforts to resolve any theft of your identity, including:

13. Log the date, time, and amount of any unauthorized activity on your accounts

14. Log the date, time, duration, and cost of any phone calls

15. Log the date and cost of any mailings

Additional Resources on ID Theft

- Identity Theft Resource Center - http://www.idtheftcenter.org/

- National Consumer League's Fraud Information Center - http://www.fraud.org/

- Social Security Administration - 1-800-772-1213 - http://www.ssa.gov/ssnumber/


- MISSOURI S&T 's IATS - http://iatservices.missouri.edu/security/make-it-safe/
Important Phone Numbers

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<tr>
<td>Student Health</td>
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**Victim's Rights**
For information on victim's rights contact the Missouri Attorney General’s Office: http://www.ago.mo.gov/crimevictims/crimevictims.htm

**Crime Statistics and Definitions**

The following pages contain crime statistics from the past three years. The following definitions were used in determining these crime statistics. These statistics only slightly differ from UCR crime statistics reported by the Missouri S&T Police Department.

These numbers reflect crimes reported to the Missouri S&T Police Department and numbers reported to the Missouri S&T Police Department by local law enforcement (City of Rolla & Phelps County) and campus security authorities (Student Life, Residential Life, the Athletic Department & all other campus groups.) Numbers in this report have been reviewed to reduce or eliminate any possibility of duplication.

Crimes are recorded in the calendar year they were reported. This report does not use a map to depict its campus, non-campus buildings or property, and public property areas.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Criminal Homicide:** Manslaughter by Negligence: The killing of another person through gross negligence. Murder and Non-negligent Manslaughter: The willful (non-negligent)
killing of one human being by another.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned; including joyriding.)

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of State and local laws relating to the unlawful possession, sale, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Sex Offenses-Forcible:** Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

A. **Forcible Rape**-The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental
or physical incapacity (or because of his/her youth).

B. Forcible Sodomy-Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault With An Object-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses--Non-Forcible: Unlawful, non-forcible sexual intercourse.

A. Incest-Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape-Non-Forcible sexual intercourse with a person who is under the statutory age of consent

Clery Act Hate Crime Definitions:

Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Note: Constructive possession is defined by Black’s Law Dictionary, 6th ed. as “where one does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.”)

- **Pocket-picking:** The theft of articles from another person’s physical possession by stealth where the victim usually does not become immediately aware of the theft.
- **Purse-snatching:** The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.
- **Shoplifting:** The theft, by someone other than an employee of the victim, of goods or merchandise exposed for sale.
- **Theft From Building:** A theft from within a building which is either open to the general public or where the offender has legal access.
- **Theft From Coin Operated Machine or Device:** A theft from a machine or device which is operated or activated by the use of coins.
- **Theft From Motor Vehicle (Except “Theft of Motor Vehicle Parts or Accessories”):** The theft of articles from a motor vehicle, whether locked or unlocked.
- **Theft of Motor Vehicle Parts or Accessories:** The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for its operation.
• **All Other Larceny**: All thefts which do not fit any of the definitions of the specific subcategories of Larceny/Theft listed above.

**Simple Assault**: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation**: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property (Except "Arson")**: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Geography definitions from the Clery Act**

**On Campus**
Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

**A Non-Campus Building or Property**
Any building or property owned or controlled by a student organization that is officially recognized by the institution; or Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**On Public Property**
All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

**2007-2009 Crime Statistics**
## Crime Statistics 01/2009 to 12/2009

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### Notification of Missing Students

Reporting of individuals suspected or confirmed to be missing that are residing in on campus residential facilities should immediately notify the Residence Hall Assistant (RHA) for the facility where the individual is currently a resident. In the event the applicable RHA cannot be reached immediately the Duty Resident Director (RD) should be contacted. In cases where it is brought to the attention of any other employee of the Department of Residential Life the employee should ensure that the information is provided immediately to the appropriate RHA.

The RHA should gather as much information as possible from the concerned individual(s) in order to appropriately initiate next steps to respond to the situation. Information that should be gathered if available includes:

- Details of why the person suspects or knows the individual is missing (may include changes to behavior, state of mind, known plans)
- The last place and time the individual was seen and by whom
- Contact information for the individual suspected to be missing (cell and other phone numbers, e-mail addresses, social networking names)
- Contact information for friends who may know of their location
- Contact information for the concerned individual(s) so they can be reached with additional questions or follow-up information

In the event that any of the information collected from the reporting party indicates a likelihood of high risk or foul play the Missouri University of Science and Technology Police Department (Missouri S&T PD) should be contacted immediately so they may initiate their investigation. It is preferred that the concerned individual will be able to talk directly to a University Police Officer.

The RHA should inform their supervisor that there is a resident who may be missing and the currently known information. They will also keep their supervisor informed as additional information becomes available

**Designation of contact for missing students**

When a student checks into their Residential Life assignment they will have the opportunity to specify an individual other than their emergency contact that should be contacted in the event that the student is confirmed as missing. If a student does not specify someone, then the emergency contact will be considered the contact for the purposes of these procedures. Students will also be informed that if they are younger than 18 years old (and not emancipated) when they are determined to be missing the University will, within 24 hours, contact their custodial parent or guardian in addition to the contact designated for situations where they are determined to be missing. A student’s confidential contact information will be accessible only by authorized campus officials and law enforcement as appropriate.

**Fire Safety and Related Residential Life Policies**

The full text of Residential Life policies as well as other important information is available in the Student Guide at [http://reslife.mst.edu/documents/ResHallReview.pdf](http://reslife.mst.edu/documents/ResHallReview.pdf)

In the residence halls residents' use or possession of appliances and electronics is restricted by the type, size and number permitted. Permitted appliances and electronics include one compact (2.0 cubic feet or smaller) refrigerator in each bedroom, one microwave (under 1000 watts or .8 cubic feet) in each bedroom, and halogen lamps (bulbs of 300 watts or less and protective wire or glass cover – see below for more information). Coffee makers, popcorn poppers, and hot pots are permitted provided that they operate with an enclosed element.

Student rooms are not equipped to accommodate the electrical and sanitary demands of other forms of cooking, such as George Foreman grills, toasters, or toaster ovens – thus they are prohibited. Other prohibited items include any items with exposed flames or embers, exposed heating elements or present other fire hazards. These prohibited items include but are not limited to space heaters, and multi-headed, plastic-shaded lamps. In
the University Student Apartments and some other University operated apartments additional appliances are permitted.

One of the most common causes of fire in residence halls is from the use of candles and incense. Because of the threat this poses to persons and property, we do not allow any possession of any fire property, we do not allow any possession of any fire or incendiary materials in the residence halls except for smoking materials.

Residents who choose to smoke must smoke outside, at least 15 feet from any door or window, or may use the provided smoking shelter. Smoking is prohibited inside all Residential Life owned or operated buildings.

Due to implications with and associations of “hookahs” to drug paraphernalia, “hookahs” are not allowed to be used or stored on Residential Life property.

The use, possession, display or ignition of fireworks or any type of explosive device is prohibited on University property.

**Lamps**

Halogen lamps pose a threat to the safety of the residence halls when cloth, paper, or other flammable items are placed in contact with the halogen bulb. It has been shown that such contact can result in rapid ignition and combustion.

Only halogen lamps of 300 watts or less are permitted in Missouri S&T’s campus-approved housing. All Torchiere-style halogen lamps are required to be fitted with a protective wire or glass shield. Lamps with multiple opposable arms and plastic light covers are not permitted.

Students are expected to take the following precautions when using lamps:
- Never place lamps near combustible items (e.g. curtains, bed linen, window treatments)
- Never drape combustible items over the lamp
- Never leave the lamp on when leaving the room for more than 30 minutes
- Ensure that the lamp will not tip over

**Fire Safety Equipment**

All Residential Life facilities are equipped with notification systems that can be initiated by the presence of smoke, heat or via a manual pull station. The initiation of the alarm notifies residents audibly and visually and notifies the Missouri S&T Police Department who can dispatch emergency responders if needed. All facilities are equipped with sprinklers in the hallways. Seventy-eight percent (78%) of the facilities are equipped with sprinkler systems and all facilities will be equipped by 2020. All Residential Life facilities have fire extinguishers in compliance with the applicable code.

In most cases, residents should not attempt to use the fire safety equipment to extinguish fires. The hoses and extinguishers are designed to be used to either put out
very small fires or to clear an exit through a fire. Any person who is found to be tampering with any residence hall fire safety equipment will be considered to be in violation of the residence hall misconduct policy. These incidents will be resolved by using the procedures defined in the “Resident’s Behavior” section of this publication.

Example of tampering with fire safety equipment would include but not be limited to the following:
- Activating a fire alarm when no fire emergency actually exists.
- Using fire hoses or extinguishers at any time other than during a fire emergency.
- Opening a fire extinguisher cabinet at any time other than during a fire emergency.
- Vandalizing any fire safety related equipment.
- Tampering or rendering ineffective any smoke detector or fire alarm equipment.
- Knowingly acting as an accomplice with any person involved in the above mentioned activities.

**Fire Alarm Procedures**

Any time a fire alarm is activated, all residents are expected to immediately leave the building. The following are some procedures to follow during fire alarms:

1. Once you hear an alarm, immediately prepare to leave the building. If possible first put on a pair of shoes, and if the weather is cold, take along a coat or a blanket.
2. Before opening any doors first use the backside of your hand to feel them for heat. Never open a door that is hot to touch.
3. If a hallway or corridor is partially filled with smoke, crawl with your head about three feet above the floor. Never proceed into a hallway that is entirely filled with smoke.
4. Never attempt to use the elevators. Always exit through the stairs. While using stairs, always stay next to the interior stairwell wall.
5. After you are out of the building, stay clear of all exits and stay at least 50 feet away from the building. If you are aware of any persons who were unable to get out of the building, report this to a residence hall or university staff member.
6. If you cannot leave the building because you are trapped by smoke or fire, you should then enter a resident room, stuff a towel or cloth under the bottom of the door to prevent smoke from entering. You should then drape a sheet or towel from the window as a signal, and close the window.
## Fire Safety Amenities in Missouri S & T Residential Facilities

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<td>Y</td>
<td>Y</td>
<td>N</td>
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<td>0</td>
</tr>
<tr>
<td>Thomas Jefferson Hall</td>
<td>N - will be by Sept 2010</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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</tr>
<tr>
<td>Residential College 1</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
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<td>0</td>
</tr>
<tr>
<td>Residential College 2</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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</tr>
<tr>
<td>Collegiate Station</td>
<td>N - leased property</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
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<td>0</td>
</tr>
<tr>
<td>Rolla Inn</td>
<td>N - leased property</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

① Partial sprinkler system is defined as having sprinklers in the common areas only
② Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms
③ Fire drills are also conducted one additional time in whichever facility houses summer school
④ Facility is scheduled to be fully sprinkled as part of upcoming renovation project

<table>
<thead>
<tr>
<th>University Student Apartments Residential Facilities</th>
<th>Fire Alarm Monitoring by Off-site service</th>
<th>Partial Sprinkler System①</th>
<th>Full Sprinkler System②</th>
<th>Smoke Detection</th>
<th>Fire Extinguisher Device</th>
<th>Evacuation Plans &amp; Pacards</th>
<th>Number of Evacuation (fire) drills each year③</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nagagomi Terrace</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>0</td>
</tr>
</tbody>
</table>

① Partial sprinkler system is defined as having sprinklers in the common areas only
② Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms
④ Facility is scheduled to be fully sprinkled as part of upcoming renovation project

* Units open directly to the outside so coordinated fire drills are not completed, educational information is provided to residents each semester